

WEST PERRY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING

MONDAY, JUNE 9, 2014

7:30 P.M. BOARDROOM

AGENDA

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. APPROVAL OF MINUTES

1. May 12, 2014
2. May 19, 2014

IV. TREASURER'S REPORT

1. Revenue and Expense Report – May 2014
2. Treasurer's Report – May 2014

V. APPROVAL OF BILLS

1. Regular Bills and Procurement Card transactions

VI. SPECIAL PRESENTATIONS

1. Angela Garcia – PSBA's Advocacy Program
2. Senator Teplitz

VII. RECOGNITION OF VISITORS

1. West Perry Education Association
2. West Perry Education Support Professional Association
3. Others

VIII. NEW BUSINESS

1. The Administration is recommending approval of the Barracuda Message Archiver Service agreement between the Capital Area Intermediate Unit (CAIU) and West Perry School District for a term beginning July 1, 2014 and ending June 30, 2017 in the amount of \$6,600 (\$2,200 to be paid annually from the Technology Budget).
2. The Administration is recommending approval of the contract between the West Perry School District and the Early Education Center of Perry County from July 1, 2014 to June 30, 2015, for utilization of Carroll Elementary for child care services beyond the school day for children in grades K-5.
3. The Administration is recommending approval of the contract between the West Perry School District and the Messiah Lutheran Church Day Care Center from July 1, 2014 to June 30, 2015, for utilization of New Bloomfield Elementary for child care services beyond the school day for children in grades K-5.
4. The Administration is recommending approval of the realignment of the Music Department to add an additional day for the Elementary Instrumental program at a estimated cost of \$11,700.00.
5. The Administration is recommending approval for the following 2014-2015 salary increases:
 - a. Support Staff
 1. Secretarial Staff \$.60 per hour
 2. Aides/Paraprofessionals \$.60 per hour
 3. Crossing Guard \$.60 per hour
 - b. Professional Support Staff
 1. Chief of Security 3%
 2. Technology Facilitator 3%
 3. Technology Support Technician 3%
 4. Registered Nurse 3%
 5. Food Service/Special Education Assistant 3%

New Business continued:

6. The Administration is recommending approval for the following 2014-2015 medical insurance cost sharing premiums.

a. Secretaries and Aides/Paraprofessionals – Medical Insurance Cost Sharing Premiums (6% of the premium cost):

Individual Coverage - \$16.87 per pay
Two-Party Coverage - \$38.31 per pay
Family Coverage - \$42.81 per pay

b. Professional Support Staff – Medical Insurance Cost Sharing Premiums (12% of the premium cost):

Individual Coverage - \$33.74 per pay
Two-Party Coverage - \$76.62 per pay
Family Coverage - \$85.62 per pay

7. The Administration is recommending approval for the following 2014-2015 starting and substitute salaries.

<u>Classification</u>	<u>Hourly/Daily Rate</u>
1. Secretary	\$ 9.75 per hour, increase \$.25 per hour
2. Aides/Paraprofessionals	\$ 9.25 per hour, increase \$.25 per hour
3. Substitute Teacher	\$90.00 per day

Hourly Rate –Based on WPESPA Negotiated Agreement

4. Custodian	\$ 9.25 per hour
5. Maintenance	\$11.50 per hour

8. The Administration is recommending approval of increasing the Secretarial and Aide/Paraprofessional Family Sick Leave from two (2) days to five (5) days beginning the 2014-2015 school year.

9. Personnel:

a. Leave of Absence:

1. Courtney Pace, Carroll Elementary, Kindergarten Teacher, is requesting an unpaid leave of absence for October 2, 2014 and October 3, 2014. Miss Pace will be using four (4) personal days from September 26, 2014 through October 1, 2014 in conjunction with this leave.
2. Jesse Stone, West Perry High School, Social Studies Teacher, is requesting an unpaid leave of absence from September 5, 2014 through September 12, 2014. Mr. Stone will be using ten (10) paid leave days (personal/family sick leave) from August 19, 2014 through September 4, 2014 in conjunction with this leave. Mr. Stone has met all requirements for said leave in accordance with the agreement between West Perry School District and the West Perry Education Association.

3. The following staff have taken and/or are requesting approval of leave without pay:

Amanda Gilbert, New Bloomfield Elementary, Learning Support Aide	May 13, 2014
Barbara G. Kennedy, New Bloomfield Elementary, Casual Food Service-2.5hours	May 8, 2014
Bobbie Jo Nace, New Bloomfield Elementary, Autistic Support Aide One-on-One	May 8, 2014 May 16, 2014-1/2 day May 23, 2014 May 27, 2014-1/2 day
Donna L. Seiders, West Perry Middle School, Custodial-Evening	May 16, 2014 June 2, 2014
Sharon Liggett, West Perry High School, Learning Support Aide	May 27, 2014

b. Transfers:

1. Kyle Ream, Blain Elementary, Kindergarten Teacher, transfer to Blain Elementary, Fourth Grade Teacher, effective for the 2014-2015 school year. Mr. Ream will be transferring due to realignment and class size.

Transfers continued:

2. Kimberly Berkheimer, Carroll Elementary, First Grade Teacher, transfer to Carroll Elementary, Second Grade Teacher, effective for the 2014-2015 school year. Ms. Berkheimer will be transferring due to class size.
 3. Éowyn Durham, West Perry High School, Life Skills Teacher, transfer to Carroll Elementary, Third Grade Teacher, effective for the 2014-2015 school year. Mrs. Durham will be transferring due to the vacant position of Judy Uniatowski, Personnel, Item 7-a of the April 14, 2014 Board agenda.
 4. Jeremy Shenk, New Bloomfield Elementary, First Grade Teacher, transfer to New Bloomfield Elementary, Third Grade Teacher, effective for the 2014-2015 school year. Mr. Shenk will be transferring due to realignment and class size.
 5. Debra Heefner, West Perry High School, Emotional Support Teacher, transfer to Blain Elementary, Learning Support Teacher, effective for the 2014-2015 school year. Mrs. Heefner will be filling the vacant position of Margaret Fry, Personnel, Item 4-a of the May 12, 2014 Board agenda.
 6. Jennifer DiLissio, West Perry Middle/High School, Choral Teacher, transfer to West Perry Middle School, General Music/Choral Teacher, effective with the 2014-2015 school year. Mrs. DiLissio will be transferring due to realignment of the Music Department, New Business, Item 4 of the June 9, 2014 Board agenda.
 7. Matthew Wieseman, West Perry Middle/High School, Music Teacher, transfer to West Perry High School, Music Teacher, effective with the 2014-2015 school year. Mr. Wieseman will be transferring due to realignment of the Music Department, New Business, Item 4 of the June 9, 2014 Board agenda.
 8. Jeffrey Sims, West Perry Middle School, General Music Teacher, Elementary-Instrumental Music Teacher, transfer to West Perry Middle School .5-Instrumental/Band Teacher, Elementary .5-Instrumental/Band Teacher, effective with the 2014-2015 school year. Mr. Sims will be transferring due to realignment of the Music Department, New Business, Item 4 of the June 9, 2014 Board agenda.
 9. Debra Hockenberry, West Perry Middle School, Autistic Support Aide, One-on-One, transfer to New Bloomfield Elementary, Life Skills Aide, One-on-One, effective for the 2014-2015 school year. Mrs. Hockenberry will be filling the vacant position Board approved, New Business, IV-2 of the May 19, 2014 Board agenda.
- c. Employment - Pending receipt of required documentation:
1. The Administration is recommending the approval of the following 2014 summer Extended School Year (ESY) teacher paid at per diem rate based upon individual salary step (max rate \$24 per hour). (Funds to be paid from IDEIA).
 - a. Éowyn Durham, ESY Teacher
 2. Andrea Jezewski, West Perry Elementary buildings, Instrumental Music Teacher, three days per week for the 2014-2015 school year; Salary: Prorated at \$241.52 per day – Step 10 of the Bachelor’s Scale (as per the WPEA contract which expires August 18, 2014).
 3. Day-to-Day Substitute Teacher Aide:
 - a. Beth Simendinger
 4. Revised 2014-2015 Support and Co-Curricular Salaries

EDUCATION

1. Federal Programs update
2. The Administration is recommending approval of the following textbook for the Consumer Math course:
Mathematics for Business and Personal Finance, Glencoe, Copyright 2010
3. The Administration is recommending approval of the following textbook for the Healthy Relationships course:
Managing Life Skills, Glencoe, Copyright 2011

Education continued:

4. The Administration is recommending approval of the Environmental Education Grant Agreement with the Department of Environmental Protection providing reimbursement up to \$3,000.00 for the purchase of science equipment.
5. The Administration is recommending approval to offer the West Perry Virtual Academy (WPVA) as a Cyber School option for middle school and high school students during the 2014-2015 school year.
6. The Administration is recommending approval of the Memorandum of Understanding with HACC for College in the High School Program for Cumberland/Perry Area Vocational Technical School (CPAVTS) (no cost to West Perry School District).
7. The Administration is recommending approval of the contract between West Perry School District and The Vista School for the 2014 Extended School Year (ESY) in the amount of \$5,670.00.
8. The Administration is recommending approval of the contract between Professional Placement Resources, LLC., and the West Perry School District to provide an Occupational Therapist for the 2014-2015 school year at a rate of \$75 per hour (7.5 hours per day), not to exceed 135 days for the 2014-2015 school year.
9. The Administration is recommending approval of the contract between West Perry School District and Easter Seals Interpreting Services (ESIS) to provide sign language interpreter services for the 2014-2015 school year in the amount of \$56,472.00 (plus approximately \$4,000.00 in mileage).
10. The Administration is recommending the approval of the contract between United Cerebral Palsy Central Pennsylvania, Inc./The Arc of Cumberland and Perry Counties and the West Perry School District to participate in the Neighbors Program commencing on June 12, 2014 for eleven days of Extended School Year (ESY) service.

POLICY

1. First Reading:
 - a. Policy O 810.2 – Transportation – Video/Audio Recording
 - b. Policy P 217– Graduation Requirements

FISCAL

1. 2013-2014 Budget Transfers
2. The Administration would like to acknowledge the gift of a SMART Table and Projector donated by the New Bloomfield PTO for use in the New Bloomfield Elementary Life Skills classroom (valued at \$5,978.00).
3. The Administration is recommending the following books at Carroll Elementary be declared surplus:
 - 8 – Spotlights, Copyright 1985
 - 1 – Literature Works, Copyright 1996
 - 2 – Spotlight on Literacy, Copyright 1998
 - 6 – English, Copyright 1998
 - 12 – Celebrate Reading, Copyright 1997
 - 4 – The Thinking Book, Copyright 1985
 - 7 – Skills in Spelling, Copyright 1976
 - 14 – Mathematics, Copyright 1985
 - 2 – Spelling for Word Mastery, Copyright 1987
 - 22 – Mathematics, Copyright 1992
 - 12 – Mathematics, Copyright 2002
 - 4 – Mathematics Experience, Copyright 1992
 - 2 – Mathematics, Copyright 1978
 - 4 – Mathematics Connection, Copyright 1992
 - 4 – Math Steps, Copyright 2000
 - 14 – Math Advantage, Copyright 2008

- Carroll Elementary surplus continued:
- 11 – Math Central, Copyright 1999
 - 3 – Reading Mastery Level 1, Copyright 2003
 - 17 – Reading Mastery Level 1, Copyright 2003
 - 1 – Reading Mastery Level 2, Copyright 2003
 - 48 – Reading Mastery Level 2, Copyright 2003
 - 2 – Reading Mastery Level 2, Copyright 2003
 - 1 – Reading Mastery Fast Cycle, Copyright 2003
 - 1 – Reading Mastery Fast Cycle, Copyright 2003

ADJOURNMENT

Board Agenda 6: 06-09-14
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